

**Please Note:** These checklists were created to be used with Plant and Service Operation UAV - DJI Inspire 1. While many checklists have similar entries, this is designed for our operation / UAV. Please bear this in mind when you are creating your checklist(s) for your UAV make / model / operation criteria / operation...

UAV Checklist: UAV Name, Nickname, etc.  
**EMERGENCY Execution (Field Ops)**

Make & Model -- S/N: xxxxxxxxx

FAA Registration: xxxxxxxxx

Extra Tracking Information

✓	<b>UAV Flight Operations: Emergency Contingency</b>
	It is the "Pilot-in-Charge" responsibility to perform the actions necessary to either avoid (or mediate, if possible) any "off nominal" event. These actions includes exceeding FAA mandated flight limits to avoid an accident if possible.
	The following check list is provided to assist in the actions to perform after the incident in question occurs.
	<b>DO NOT FLY OVER NON-PARTICIPANTS...</b>
	<b>01.00: Flight Terminations: Emergency Procedures...</b>
	<b>01.01: Return to landing site and land, if possible...</b>
	** or **
	<b>01.02: Land the UAV immediately -- as safely as possible...</b>
	** or **
	<b>01.03: If necessary, crash the UAV somewhere "safely"...</b>
	<b>02.00: Post Incident IMMEDIATE ACTIONS...</b>
	<b>02.01: If injuries...Contact 911, request assistance...</b>
	<b>02.02: Document, if possible...</b>
	<b>02.03: Contact UAS Coordinator...</b>
	<b>03.00: Post Incident Documentation...</b>
	<b>03.01: Secure the area in questions from being disturbed...</b>
	<b>03.02: Document....</b>
	<b>03.02.01: Photograph area...</b>
	<b>03.02.02: Record your own impression...</b>
	<b>03.02.03: Try to document eyewitness accounts....</b>
	<b>03.02.04: Document property damage (if any)....</b>
	<b>03.02.05: Contact UAS Coordinator...</b>
	<b>Post incident contacts:</b>
	<b>04.00: National Traffic Safety Board (NTSB)</b>
	You must report to the National Transportation Safety Board IMMEDIATELY.
	A written report may be necessary depending upon if the NTSB chooses to follow-up with an investigation.
	Not all UAV incidents will be investigated.
	Response Operations Center (ROC): 844.373.9922 (operational 24 hours)
	<b>Additionally:</b>
	<b>05.00: Federal Aviation Administration</b>
	You must report to the FAA within 10 days any operation that results in serious injury or loss of conscience. Additionally or property damage or UAV damage of at least \$500 must be reported.
	FAA Regional Operations Center: 817.222.5006 or FAA website: <a href="https://faadronezone.faa.gov/">https://faadronezone.faa.gov/</a> (login) or FAA Regional Office Springfield Flight Standard District Office (FSDO) 1250 North Airport Drive #1 Springfield Illinois 62707 217.744.1910
	<b>Terminate operations if UAV is damaged or develops a hardware fault...</b>