MAINTENANCE LABORER
APPRENTICESHIP TRAINING PROGRAM

APPLICATION INSTRUCTIONS

Completed applications will ONLY be accepted Monday, September 20 through Friday, September 24, 2021 from 9:00 a.m. through 2:00 p.m.

ALL APPLICANTS MUST MEET THE FOLLOWING MINIMUM QUALIFICATIONS:

1. High school diploma or G.E.D.
2. At least 18 years of age on the day application is received
3. Must be physically able to perform the work of the trade with reasonable accommodation and without hazard to themselves or others
4. Must have and be able to maintain Illinois Driver’s License and appropriate insurance
5. Resident of the State of Illinois
6. Legally eligible to work in the United States
7. Must pass pre-employment, random, reasonable suspicion and/or post-accident drug testing

Beginning apprenticeship rate is $16.98/hour.

1. Applications will only be accepted Monday, September 20 through Friday, September 24, 2021 from 9:00 a.m. to 2:00 p.m. All application materials must be returned to Grounds Maintenance Department no later than 2:00 p.m. on Friday, September 24, 2021.

2. Applications must be returned in person to: Joint Apprenticeship Committee, Grounds Maintenance Department, 225 Travel Service Dr, Southern Illinois University, Carbondale, IL 62901.

3. Please be sure to fill out each section of the application form completely. Signatures are required at the bottom of page 3 of the application form and at the bottom of page 5 of the question sheet. Incomplete applications will not be accepted.

4. You may attach additional pages to clarify your qualifications, including resume, certificates, transcripts, etc.
MAINTENANCE LABORER
APPLICATION FOR APPRENTICESHIP PROGRAM

The Illinois Laborers’ and Southern Illinois University Carbondale’s Joint Apprenticeship and Training Program

BIOGRAPHICAL INFORMATION

NAME ________________________________

ADDRESS ________________________________________________________

City __________________ State ___________ Zip __________

HOME PHONE (____) WORK PHONE (_____)

Are you at least 18 years of age? Yes _____ No _____

Have you ever pled or been adjudicated guilty of a misdemeanor? Yes _____ No _____
Have you ever pled or been adjudicated guilty of a felony? Yes _____ No _____ If yes to either, explain below:

A guilty record will not necessarily be a bar to employment.

EDUCATION AND TRAINING

Circle HIGHEST grade/level completed:

<table>
<thead>
<tr>
<th>GRADE SCHOOL</th>
<th>HIGH SCHOOL</th>
<th>COLLEGE*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 2 3 4 5 6 7 8</td>
<td>1 2 3 4 GRAD/GED</td>
<td>AA BA MA PHD</td>
</tr>
</tbody>
</table>

*Area of concentration ____________________________ Hours completed __________________________

List any technical or professional registrations, certifications and/or licenses which you possess (include expiration dates): Please provide copies of all certifications and/or licenses.

_____ concrete finishing certification Expiration ____________ _____ other (please list)

_____ pesticide spraying certification Expiration: ____________

_____ asbestos abatement license Expiration: ____________
Please give a brief description of your employment history, including military service. Begin with your present or most recent employer. Use additional sheets of paper if necessary.

Note: All experience that is listed must be verifiable.

<table>
<thead>
<tr>
<th>JOB A-1</th>
<th>Employer</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
<td>Reason for Leaving</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
<td>Full or Part Time</td>
</tr>
<tr>
<td>Duties:</td>
<td>May we contact this employer?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JOB A-2</th>
<th>Employer</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
<td>Reason for Leaving</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
<td>Full or Part Time</td>
</tr>
<tr>
<td>Duties:</td>
<td>May we contact this employer?</td>
<td>Yes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>JOB A-3</th>
<th>Employer</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
<td>Reason for Leaving</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
<td>Full or Part Time</td>
</tr>
<tr>
<td>Duties:</td>
<td>May we contact this employer?</td>
<td>Yes</td>
</tr>
</tbody>
</table>
# Employment History

**JOB A-4**

<table>
<thead>
<tr>
<th>Employer</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
</tr>
</tbody>
</table>

Duties:  

May we contact this employer? ___Yes   ___No

---

**JOB A-5**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
</tr>
</tbody>
</table>

Duties:  

May we contact this employer? ___Yes   ___No

---

**JOB A-6**

<table>
<thead>
<tr>
<th>Employer</th>
<th>Address:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Job Title</td>
<td>Supervisor’s Name</td>
</tr>
<tr>
<td>Beginning Date</td>
<td>Ending Date</td>
</tr>
</tbody>
</table>

Duties:  

May we contact this employer? ___Yes   ___No

---

I hereby affirm that my answers to the foregoing questions are true and correct, and I understand that misrepresentation or omission of facts called for in this application, other University records, or during the interview process may be cause for rejection of application or immediate discharge from a civil service position, if I am hired, regardless of when discovered.

Signature  

Date  

Page 3
QUESTIONS

Please list the job numbers from the previous pages to reference experience.

1. Do you have work experience in grounds maintenance? Yes____ No____
   If yes, how many years? _____ List job numbers __________________

2. Do you have work experience in landscaping techniques? Yes____ No____
   If yes, how many years? _____ List job numbers __________________

3. Do you have any work experience operating power equipment used in lawn maintenance?
   Yes____ No____
   If yes, how many years? _____ List job numbers __________________
   List equipment used:

4. Do you have work experience in concrete preparation, placement, finishing, etc.? Yes____ No____
   If yes, how many years? _____ List job numbers __________________

5. Do you have work experience in asbestos removal? Yes____ No____
   If yes, how many years? _____ List job numbers __________________

6. Do you have work experience in commercial pesticide application? Yes____ No____
   If yes, how many years? _____ List job numbers __________________

7. Do you have any commercial pesticide training or certification? Yes____ No____

8. Have you had any safety training? Yes____ No____
   If yes, please describe:

9. Have you had any training in asbestos removal? Yes____ No____
   If yes, please describe:

10. Are you willing & able to work in confined spaces such as ditches, tunnels, & tanks with appropriate protective equipment? Yes____ No____
    If no, why?

11. Are you willing & able to work in dust, fumes, gases, or irritants with appropriate protective equipment? Yes____ No____
    If no, why?

12. Are you physically able to lift and carry up to 100 pounds? Yes____ No____
    If no, why?
13. Please list any relevant experience or qualifications not already listed on your application. (Please type or print legibly.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

14. Why do you want to be a Maintenance Laborer? (Please type or print legibly.)

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I hereby affirm that my answers to the foregoing questions are true and correct, and I understand that misrepresentation or omission of facts called for in this application, other University records, or during the interview process may be cause for rejection of application or immediate discharge from a civil service position, if I am hired, regardless of when discovered.

Signature ________________________________ Date _____________________________